



MUSKEGON AREA DISTRICT LIBRARY

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FINANCE COMMITTEE Meeting Minutes – May 11, 2026

Present: D. Hughes, B. Scolnik, K. Arter, A. Bodbyl-Mast, M. Chandler-Nash, J. Endres

Meeting commenced at 4:01pm

1. Library Signage RFP

J. Endres presented the proposal from the single respondent to the Library's Interior Signage RFP, Signs Now out of Holland, Michigan. She communicated that most MADL branches have limited or outdated library signage which does not align with MADL's branch logo standards or current library layouts. She explained that initially the plan was to have a multi-year process to roll out new signage but that it was more efficient and cost effective to implement at one time. Endres explained that the vendor has completed signage projects for other public libraries, including Hope College & Van Wylen Library, and Herrick District Library and she felt confident that they would do a good job and that the proposed pricing was within the anticipated cost.

Committee recommends item to full Board for approval.

2. DB Plan Amendment

M. Chandler-Nash provided background information on the proposed Defined Benefit Plan Adoption Agreement related to the active benefit plan opened in 2010. She explained that during a routine MERS audit, it was discovered that the Plan did not specifically name the cost-of-living adjustment (COLA) as a defined custom wage at the time of the original plan adoption. She explained that COLA has historically been reported wage and no further reporting adjustments will need to be made once the Plan agreement is amended.

Committee recommends item to full Board for approval.

Meeting adjourned 4:18 pm

As noted by Amy Bodbyl-Mast

SERVING MUSKEGON COUNTY WITH 11 COMMUNITY BRANCHES

Dalton | Egelston | Holton | Laketon Township | Library for the Visually & Physically Disabled
Montague | Muskegon Heights | Muskegon Township | North Muskegon | Norton Shores | Ravenna

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