

MUSKEGON AREA DISTRICT LIBRARY

A meeting of the Muskegon Area District Library Board was held on Monday, April 20, 2026, at 4:00 p.m. at the Muskegon Area District Library Administration Building, 4845 Airline Road, Muskegon. Staff present: L. Abramson, A. Bodbyl-Mast, M. Chandler-Nash, J. Endres, S. Rinsema-Sybenga, A. Susalla, and K. Wisniewski and Legal Counsel, M. Anderson.

B. Scolnik, Acting Chair, called the meeting to order at 4:03 p.m.

ROLL CALL

Present: L. Aerts, K. Richards, B. Scolnik, R. Vanaelst, A. Williams (Quorum)

Excused: K. Arter, J. Hodges

Approval of Agenda

Motion by Williams, Second by Vanaelst

That the MADL Board approves the Agenda, as presented.

Motion Carried

Public Comment – First

None.

Consent Agenda

Motion by Williams, Second by Richards

That the MADL Board approves the Consent Agenda as presented.

Motion Carried

Vouchers for March 2026

Motion by Aerts, Second by Richards

That the MADL Board approved the Vouchers for March 2026 as presented.

ROLL CALL

AYES: Richards, Aerts, Scolnik, Vanaelst, Williams

NAYS: None

Motion Carried

Committee Reports

D. Hughes reported from the Ad Hoc Committee that there are currently 13 applicants who have applied for the Library Director position. The posting deadline for applications is the end of next week.

B. Scolnik communicated that the Finance Committee met to discuss a short-term proposal from Team Facilities. K. Wisniewski explained that the vendor is proposing a not-to-exceed 4-month preliminary agreement to provide on-site facilities management and facilities administration services. The Board asked Kevin a number of financial and process questions. Additional discussion resumed under New Business.

Motion by Richards, Second by Vanaelst

That the meeting minutes from the Ad Hoc Committee and Finance Committee meetings are received and placed on file.

Motion Carried

Reports/Questions

D. Hughes commented that he is enjoying his time working with staff and having regular management meetings. He communicated that he was able to attend the monthly Lakeland Library Cooperative meeting and has been learning a great deal about MADL day-to-day operations. He communicated that the administrative office renovation is scheduled to start in early June and that the LVPD operation will be moved to the Norton Shores branch during the renovation to accommodate the administrative staff who will be moved to LVPD during the construction.

A. Bodbyl-Mast shared that Brickley DeLong will be on site beginning Tuesday, April 21 to complete MADL's 2025 Financial Audit.

M. Chandler-Nash communicated that the onboard training of the new District Manager for the east branch locations of Muskegon Township, Egelston and Ravenna is going well. She shared that the District Manager position for the north branch locations of Dalton, Holton and Montague was posted a week ago and MADL has already received 23 applications. There will also be some seasonal staff starting soon to help with Summer Reading.

Old Business

None.

New Business

Finance Committee Temporary Appointment

Randy Vanaelst volunteered to sit on the Finance Committee and the Board accepted the offer.

Team Facilities Proposal

K. Wisniewski shared images of the proposed Admin office furniture redesign with the Board with the request to allocate an additional \$50,000 within the existing budget for the project. He explained that the original 2026 budget narrative only allocated \$100,000 to the project. A. Bodbyl-Mast confirmed that there is sufficient funding available and so the request does not require a budget amendment at this time.

Motion by Aerts, Second by Vanaelst

That the MADL Board approves to enter into a contract with Team Facilities upon final closing on the purchase of the Norton Shores Branch from the City of Norton Shores for a maximum of four (4) months and a not-to-exceed amount of \$28,400.

ROLL CALL

AYES: Scolnik, Aerts, Richards, Vanaelst

NAYS: Williams

Motion Carried

Public Comment - Second

None.

Adjournment:

B. Scolnik adjourned the meeting at 4:49 p.m.

Reviewed by Linda Aerts, 4/21/2026