

# MUSKEGON AREA DISTRICT LIBRARY BOARD

## **FINANCE COMMITTEE Meeting Minutes**

**Finance Committee Meeting – April 13, 2026**

**Present: Doug Hughes, Bob Scolnik, Kim Arter, Amy Bodbyl-Mast, Kevin Wisniewski**

Meeting commenced at 4:01pm

### **Team Facilities Short-Term Agreement**

D. Hughes introduced the short-term contract agreement with Team Facilities to provide interim facilities management, maintenance and operations services during MADL's transition to ownership of the Norton Shores branch. K. Wisniewski explained that Team Facilities would assist MADL to establish scope, standards, procedures and facility needs assessment for an initial period not to exceed four (4) months without Board approval and at a monthly total cost of \$7,100 (total NTE of \$28,400).

**K. Arter made the recommendation to bring the agreement to full Board for approval and B. Scolnik supported the recommendation.**

Meeting adjourned 4:28pm

As noted by Amy Bodbyl-Mast