



**MUSKEGON AREA
DISTRICT LIBRARY**

MUSKEGON AREA DISTRICT LIBRARY BOARD

REGULAR MEETING AGENDA

Monday, March 16, 2026 @ 4:00 p.m.

Muskegon Area District Library Administration Office

4845 Airline Road, Muskegon, 49444

1. Call to Order
2. ROLL CALL
3. Approval of Agenda
4. MADL Board Development
5. Consent Agenda
 - a. Minutes from February 16, 2026 Board Meeting (attached)
 - b. Minutes from March 2, 2026 Special Board Meeting – Director Search Contract (attached)
 - c. February 2026 Branch Activity and Circulation Reports (attached)
 - d. February 2026 Financial Report (attached)
- 5.5 Vouchers for February 2026 (attached)
6. Committee Reports
 - a. Finance Committee (Minutes from March 9, 2026 meeting attached)
 - b. Ad Hoc Committee – Director Search (Minutes from February 24, 2026 meeting attached)
 - c. Ad Hoc Committee – Director Search (Minutes from March 9, 2026 meeting attached)
7. Reports (attached) Board Comments/Questions
 - a. Director – Suszek, Finance Manager – Bodbyl-Mast, HR Manager – Chandler-Nash, IT Director – Wisniewski, Associate Director of Operations – Higginbottom-Johnson, Collection Development – Susalla, Marketing Manager – Endres, Programs Manager – Rinsema-Sybenga
8. Old Business
 - a. Management and Administrative Handbook (attached)..... Action

Suggested Motion: That the MADL Board approves the Management and Administrative Handbook effective 4/01/2026.

- b. Attendance Policy (attached).....Action

Suggested Motion: That the MADL Board approves the Attendance Policy effective 4/01/2026.

9. New Business

- a. C2 E-Rate Hardware & Licensing (attached)..... Action

Suggested Motion: That the MADL board approves the bid from IP Consulting for Networking Equipment and Enterprise Agreement Licensing.

- b. 2026 Admin Building Redesign.....Info/Action

Suggested Motion: That the MADL Board approves the purchase of all required furniture, flooring, painting, and incidentals required for an administrative branch redesign with a project cost not to exceed \$150,000 without approval of the Board.

- c. Interim Director Appointment.....Info/Action

Suggested Motion: That the MADL Board approves the appointment of [] to serve as Interim Director.

10. Public Comment

11. Board Comment

12. Adjournment

13. Next Meeting: Monday, April 20, 2026 at 4:00 p.m.