

MUSKEGON AREA DISTRICT LIBRARY BOARD

REGULAR MEETING

Monday, February 16, 2026 @ 4:00 p.m.

Muskegon Area District Library 4845 Airline Road, Muskegon, 49444

1. Call to Order
2. ROLL CALL
3. Election of Officers/Board Committee Appointments
4. Approval of Agenda
5. MADL Board Development
6. Consent Agenda
 - a. Minutes of January 26, 2026, Board Meeting *(attached)*
 - b. January 2026 Branch Activity and Circulation Reports *(attached)*
 - c. January 2026 Financial Report *(attached)*
7. Vouchers for January 2026 *(attached)*
8. Committee Reports
 - a. Finance Committee
 - b. Personnel Committee (minutes attached)
9. Reports/Questions *(attached)*
 - a. Director – Suszek, Finance Manager – Bodbyl-Mast, IT Director – Wisniewski, Associate Director of Operations – Higginbottom-Johnson, Marketing Manager – Endres, Collection Development – Susalla, HR Manager – Chandler, Programs Manager – Rinsema-Sybenga
10. Old Business
 - a. E-Rate BidAction
11. New Business
 - a. Organizational Chart/Position ControlInfo/Action
 - b. Attendance Policy *(attached)*.....Info
 - c. Audit Engagement Letter *(attached)*info/Action
 - d. Muskegon Heights Branch Library Reimbursement Costs for 2026 *(attached)*.....Action
 - e. Electronic delivery of board packetInfo
12. Public Comment
13. Board Comment
14. Adjournment

**Next Meeting: March 16, 2026, at Muskegon Area District Library, 4845
Airline Road**