

# MUSKEGON AREA DISTRICT LIBRARY BOARD

## REGULAR MEETING

**Monday, February 16, 2026 @ 4:00 p.m.**

Muskegon Area District Library 4845 Airline Road, Muskegon, 49444

1. Call to Order
2. ROLL CALL
3. Election of Officers/Board Committee Appointments
4. Approval of Agenda
5. MADL Board Development
6. Consent Agenda
  - a. Minutes of January 26, 2026, Board Meeting (*attached*)
  - b. January 2026 Branch Activity and Circulation Reports (*attached*)
  - c. January 2026 Financial Report (*attached*)
7. Vouchers for January 2026 (*attached*)
8. Committee Reports
  - a. Finance Committee
  - b. Personnel Committee (minutes attached)
9. Reports/Questions (*attached*)
  - a. Director – Suszek, Finance Manager – Bodbyl-Mast, IT Director – Wisniewski, Associate Director of Operations – Higginbottom-Johnson, Marketing Manager – Endres, Collection Development – Susalla, HR Manager – Chandler, Programs Manager – Rinsema-Sybenga
10. Old Business
  - a. E-Rate Bid .....Action
11. New Business
  - a. Organizational Chart/Position Control .....Info/Action
  - b. Attendance Policy (*attached*) .....Info
  - c. Audit Engagement Letter (*attached*) .....info/Action
  - d. Muskegon Heights Branch Library Reimbursement Costs for 2026 (*attached*) .....Action
  - e. Electronic delivery of board packet .....Info
12. Public Comment
13. Board Comment
14. Adjournment

**Next Meeting: March 16, 2026, at Muskegon Area District Library, 4845  
Airline Road**