

# MUSKEGON AREA DISTRICT LIBRARY BOARD

## REGULAR MEETING

**Monday, January 26, 2026 @ 4:00 p.m.**

Muskegon Area District Library 4845 Airline Road, Muskegon, 49444

1. Call to Order
2. ROLL CALL
3. Election of Officers/Branch Committee Appointments
4. Approval of Agenda
5. MADL Board Development
6. Consent Agenda
  - a. Minutes of December 15, 2025, Board Meeting *(attached)*
  - b. December 2025 Branch Activity and Circulation Reports *(attached)*
  - c. YE2025 Branch Activity and Circulation Reports *(attached)*
  - d. December 2025 Financial Report *(attached)*
7. Vouchers for December 2025 *(attached)*
8. Committee Reports
  - a. Finance Committee
  - b. Personnel Committee
9. Reports/Questions *(attached)*
  - a. Director – Suszek, Finance Manager – Bodbyl-Mast, IT Director – Wisniewski, Associate Director of Operations – Higginbottom-Johnson, Marketing Manager – Endres, Collection Development – Susalla, HR Manager – Chandler, Programs Manager – Rinsema-Sybenga
10. Old Business
  - a. Naming Policy *(attached)* .....Action
11. New Business
  - a. Personnel Management Handbook 2026 .....Info
  - b. E-Rate Category 2 *(attached)* .....Info/Action
  - c. MERS Health Care Savings Plan Divisions *(attached)* .....Action
12. Public Comment
13. Board Comment
14. Adjournment

**Next Meeting: February 16, 2026, at Muskegon Area District Library, 4845  
Airline Road**