

# MUSKEGON AREA DISTRICT LIBRARY BOARD

## REGULAR MEETING

**Monday, December 15, 2025 @ 4:00 p.m.**

Muskegon Area District Library 4845 Airline Road, Muskegon, 49444

1. Call to Order
2. ROLL CALL
3. Approval of Agenda
4. MADL Board Development
5. Consent Agenda
  - a. Minutes of November 17, 2025, Board Meeting *(attached)*
  - b. November 2025 Branch Activity and Circulation Reports *(attached)*
  - c. November 2025 Financial Report *(attached)*
- 5.5 Vouchers for November 2025 *(attached)*
6. Committee Reports
  - a. Finance Committee *(attached)*
  - b. Personnel Committee
  - c. Marketing/Rebranding/Millage Committee
7. Reports/Questions *(attached)*
  - a. Director – Suszek, Finance Director – Hall, IT Director – Wisniewski, Associate Director of Operations – Higginbottom-Johnson, Marketing Manager – Endres, Collection Development – Susalla, HR Manager – Chandler, Programs Manager – Rinsema-Sybenga
8. Old Business
  - a. Naming Policy *(attached)* .....Action
9. New Business
  - a. 2025 Budget Amendments/Final Budget *(attached)*.....Action
  - b. Branch Library Reimbursement Costs for 2026 *(attached)* .....Action
  - c. MADL Position Control Recommendations *(attached)* .....Action
  - d. Union Agreement *(closed session)*.....Info/Action
  - e. Earned Sick Time Act Policy *(attached)* .....Action
10. Public Comment
11. Board Comment
12. Adjournment

**Next Meeting: January 26, 2026 (4th Monday due to MLK Holiday), at  
Muskegon Area District Library, 4845 Airline Road**