

# MUSKEGON AREA DISTRICT LIBRARY BOARD

## REGULAR MEETING

**Monday, July 21, 2025 @ 4:00 p.m.**

Muskegon Area District Library 4845 Airline Road, Muskegon, 49444

1. Call to Order
2. ROLL CALL
3. Welcome and Swearing-In of New Board Member: Andre Williams
4. Approval of Agenda
5. MADL Board Development
6. Consent Agenda
  - a. Minutes of June 16, 2025, Board Meeting *(attached)*
  - b. June 2025 Branch Activity and Circulation Reports *(attached)*
  - c. June 2025 Financial Report *(attached)*
- 6.5 Vouchers for June 2025 *(attached)*
7. Committee Reports
  - a. Finance Committee
  - b. Personnel Committee
  - c. Marketing/Rebranding/Millage Committee
8. Reports/Questions *(attached)*
  - a. Director – Suszek, Finance Director – Hall, IT Director – Wisniewski, Associate Director of Operations – Higginbottom-Johnson, Marketing Manager – Endres, Collection Development – Susalla, HR Manager – Chandler, Programs Manager – Rinsema-Sybenga
9. Old Business
  - a. Strategic Plan Approval *(attached)* .....Action
  - b. Sale of Norton Shores Branch Update *(Closed Session)* ..... Action
  - c. Director’s Evaluation *(Closed Session)* ..... Action
10. New Business
  - a. MERS Annual Actuarial Valuation for year ending December 31, 2024 *(enclosed)*.....Action
  - b. 2025 Revised, 2026 Proposed Pass/Fail Budgets *(enclosed)*..... Info
  - c. Mileage Policy *(attached)* ..... Info/Action
  - d. Conflict of Interest Policy *(attached)* .....Info/Action
11. Public Comment
12. Board Comment
13. Adjournment
14. Next Meeting: August 18th, 2025, at MADL Administration